

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, January 27, 2002 – 5:30 p.m.

Warrenton-Fauquier Airport Conference Room

1. Call to Order:

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:35 p.m. on 27 January 2003 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven
Sharon Grove McCamy

Lee District Representative, Chairman
Fauquier County Board of Supervisors
Lee District Representative

Willis P. Risdon
Arthur Nash
Charles M. Medvitz
Bob Newman
Sparky Lewis

Citizen at Large
Marshall District Representative
Scott District Representative
Airport Tenant/Owner
Town of Warrenton

County Staff:

Tony Hooper
Billy Jenkins

Assistant County Administrator
Operations and Support Services

Staff:

Cindi Martin
Ron Gatewood
Chad Carper

Campbell and Paris Engineers
FBO – Tracey Corporation
Campbell and Paris Engineers

Absent:

Dennis Hunsberger
Rick Gerhardt
Kenneth W. Hyde

Citizen at Large
Cedar Run District Representative
Center District Representative

Visitors:

Bill Weber
Jim McCulley
Robert Brooks
Jim Purnell
Rich Dykes
Dutch Rauch
John Haines
John E. King
Laura Hoover
Adrian Chapman
David Fields
T. Silhersipe
Ron Gatewood

2. Welcome and Introductions:

Chairman Van Luven called the meeting to order. Visitors present were asked to introduce themselves.

3. Adoption of the Agenda:

Willis Risdon moved and Sharon McCamy seconded a motion to adopt the agenda as presented. The motion was carried unanimously.

4. Adoption of the Minutes:

Willis Risdon moved and Bob Newman seconded a motion to adopt the December 9, 2003 and January 17, 2003 meeting minutes as presented. The motion was carried unanimously.

5. T-Hangar Lease:

Cindi Martin reported that traffic cones had been obtained to use on the field and that the cost of light boxes was being researched. The Board authorized the purchase of portable radios. The replacement of two hangar roofs was being planned for April and the operations committee would be working to develop a timeline and program for more comprehensive repairs.

Bob Newman led the discussion of the lease. Major revisions to the lease had been incorporated as the result of input from airport operators/owners. Bob had also worked with County Risk Manager and Insurance carriers to obtain a better understanding of insurance issues. As a result of these discussions, the requirement of naming the County as an additional insured was deleted. There was further discussion by committee members and owner operators in attendance concerning: (1) the Airport Rules and Regulations; (2) storage of hazardous materials; (3) maintenance activities in hangars; (4) delivery of the insurance certificate; and (5) the order of procedure. After making further revisions to the lease, a motion was made by Bob Newman and seconded by Chuck Medvitz to approve the lease as amended. The motion passed by a unanimous vote. (Note: for the record – Sharon McCamy

left the meeting room prior to the vote to attend another meeting.) A line in/line out revision to the lease is attached that incorporates the changes approved by the Airport Committee.

6. Update - Airport Manager:

Cindi Martin reported on activities during the past month. The airport runway was closed one day due to weather conditions. There are five individuals on the waiting lists for hangar spaces. When hangars are vacated the maintenance staff does a thorough cleaning and minor repairs as needed prior to releasing the hangar of occupancy. There was also discussion concerning the cost of snow removal, the impact of these costs on the budget and the need to develop an alternative to contracted snow removal.

7. Update – Campbell and Paris:

Chad Carper reported that due to adverse weather conditions, the contractor for the runway improvements was in a winter shutdown period. Work was scheduled to resume in March or April. The December meeting of the State Aviation Board had approved funding for Phase Two and it is still anticipated that work on that phase will take place this summer. FAA funding is awaiting congressional passage of the budget.

8. Update – Tony Hooper:

Tony Hooper reported that the Board of Supervisors had approved the revised FBO agreement. The revised agreement was in the process of being executed. He also reported that work continues on the sewer project to serve the airport and adjacent business properties. In response to a question, he reiterated that the sewer project would be fully funded by the benefiting parties.

9. Roundtable:

Dutch Rauch asked committee members to continue to push State and Federal agencies to obtain funding for an ILS/Glidescope. Chuck Medvitz asked that a list of open action items be included with the airport minutes. He also requested that the committee schedule a review of the five-year capital submission to the State in February or March. Ron Gatewood expressed his thanks to the airport committee and the Board of Supervisors for the opportunity to continue to make the FBO services effective.

10. Action Items:

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| 1. Develop plan for hangar improvements | Due: March |
| 2. Develop snow removal policy | Due: February |
| 3. Review Capital Plan Submission to VDOA | Due: March |

The next meeting is scheduled for 5:30 p.m. February 25, 2003. With no further business, the meeting adjourned at 7:25 p.m.